



## Member Policy

### Vision

Memberships are for ceramic artists and potters with prior experience who seek studio space to work independently. Members have access to the studio except when classes are in session. Wheelhouse is a community pottery studio. We are not a clay distribution center nor a firing service. Members are not permitted take their work home or bring in outside work to the studio. We do not fire outside work. The membership program isn't meant for those with home studios. Rather, our vision for the membership program is to have artists working in the studio, cultivating creativity and community.

### Payment

Membership costs \$200 per month on a recurring basis.

### Inclusions

Members receive one shelf (approximately 18" wide x 36" long x 18" tall) to store work and one cubby to store tools. Members may use up to two pugs (approximately 12 lbs each) of recycled clay per month when available. New bags of clay are available to purchase for \$25 or half bags for \$15. Members are required to mark down their clay usage on the clipboard on the clay shelf. Glazes and firings included (within reason). No outside clay or glazes (underglaze excepted). **No exceptions.** Violation of this policy will result in immediate termination of membership without refund.

### Open Studio

Member Open studio is every day, 6 AM – 11 PM, except when class is in session. Members are not permitted in the studio while classes or private events are in session. The studio schedule is posted in the studio and on our website. Email notifications of private events are sent as soon as possible. **Members are not permitted to bring any outside guests into the studio, including friends and family members.** We put a lot of trust in our members to have access to our studio without supervision. For liability purposes and safety reasons, we cannot permit any outside guests from entering the studio. If you want to bring a loved one to the studio for a quick tour, it **must** be during Open Studio on Wednesdays from 10 AM – 6 PM or Fridays from 4 – 9 PM.

### Equipment

The kilns and pug mill are for Wheelhouse staff only. For your safety, members are not allowed to open or operate kilns. Members may use the slab roller with prior instruction and training. If you have any questions or are unsure if you can use a piece of equipment, please ask.

## **General Studio Rules**

Dogs are not allowed in the studio. We are not responsible for lost or stolen items. We are an LBGTQIA+ friendly community and ask that everyone treat each other with respect. Please be considerate of others in the studio by taking up only as much space as you need to work.

## **Cleaning**

Members must clean their workspace before leaving the studio. This includes your wheel any workspace you used. Do not put large chunks of clay in the sink or the slop bucket. Large pieces of clay should be re-wedged or put back on the recycled clay shelf in the kiln room. Put trimmings and slop in the bucket to the right of the sink. Try to limit running the sink for long periods. If you are the last to leave the studio, please turn off the lights.

## **COVID-19**

We are committed to following local and state mandates, so studio guidelines and requirements may change accordingly.

## **Indemnification**

Your signing of this membership policy serves as a liability release, under which the Member agrees to indemnify and hold Wheelhouse Pottery LLC harmless against any claims of loss, injury, theft, or damage without limitation. Members agree to work in the studio at their own risk.

## **Cancellation Policy**

Cancellations require 30 days' prior notice. To cancel your membership, please send an email to [info@wheelhouseclay.com](mailto:info@wheelhouseclay.com)

**Wheelhouse Pottery LLC reserves the right to amend, modify, add or delete from these policies at any time. To the extent practical, advance notice of any substantive changes of these policies will be given.**

**I have read this Membership Policy and agree to abide by all rules and policies. Wheelhouse Pottery LLC reserves the right to revoke the Member's access if these terms are violated.**

Member Name: \_\_\_\_\_

Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_